

# Reconciliation Worksheet



Month \_\_\_\_\_  
 Account \_\_\_\_\_

### Uncleared Deposits

	Date	Amount
1		
2		
3		
4		
5		
(A) Total		

### Uncleared Checks

	Check #	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
(B) Total		

Ending Bank Balance	
Add Total Uncleared Deposits (A)	+
<b>Total</b>	
Subtract Uncleared checks (B)	-
<b>Adjusted Bank Balance</b>	